

Data Blank
GFWC California Federation of Women's Clubs
 Use the Interactive Data Blank on the CFWC website or this form **MUST BE TYPED.**

LEGAL NAME OF CLUB _____	District _____	Area _____
Incoming President _____		
Address _____	City _____	Zip _____
Phone (Hm) _____	(Cell) _____	E-Mail _____

Incoming Recording Secretary _____		
Address _____	City _____	Zip _____
Phone (Hm) _____	(Cell) _____	E-mail _____

Club Mailing Address _____

Day and Time of Meeting (i.e. 1st Friday at 11:00 a.m.) _____

We have checked the included information for accuracy.

Required Signatures:

Presidents (Outgoing) _____ (Incoming) _____

CLUB PRESIDENTS:

1. Information reported on the Data Blank will be printed in the CFWC Procedure/Yearbook.
2. Following the election of new officers, the **outgoing Club President** is responsible to complete the Data Blank, obtain the required signatures, **“and shall deliver 5 copies to the District Financial Officer on or before the date required.”** With the 5 copies of the Data Blank, include a Club roster and a Check payable to the District for the number of Federation members.

GFWC Dues: Current Number of General Members _____ X \$15.00 = \$ _____

Or

GFWC Dues: Current Number of Juniorette Members _____ X \$10.00 = \$ _____

CFWC Dues: Current Number of General or Juniorette Members _____ X \$ 4.00 = \$ _____

FEDERATION DUES SUBTOTAL \$ _____

District Dues: Current Number of Members _____ X \$ _____ = \$ _____

TOTAL AMOUNT TO BE SENT TO DISTRICT FINANCIAL OFFICER \$ _____

DISTRICT PRESIDENTS:

1. Dues for GF \$15 and CF \$4 per capita shall be payable on or before **May 15th**.
2. Send one completed Remittance Form covering all ORIGINAL signed Data Blanks received from the Clubs, all Club rosters, and one Dues Check payable to CFWC to the CFWC Financial Secretary. **Include 3 copies of each Club's Data Blank and a roster for every Club.**
3. Annual per capita dues are due before **May 15th** to CFWC and are delinquent **June 15th**. If dues are not paid before **September 15th**, Club shall automatically be dropped from Federation Membership.