

CLUB INFORMATION FORM (Data Blank)
GFWC California Federation of Women's Clubs
 Use the interactive Club Information Form on CFWC website or this form
Date Submitted: _____

LEGAL NAME OF CLUB _____	District Name _____	Area _____
Incoming President _____		
Address _____	City _____	Zip _____
Phone (Hm) _____	(Cell) _____	E-Mail _____

Incoming Treasurer _____		
Address _____	City _____	Zip _____
Phone (Hm) _____	(Cell) _____	E-mail _____

Club Mailing Address _____

Day and Time of Meeting (i.e., 1st Friday at 11:00 a.m.) _____

We have checked the included information for accuracy.

Required Signatures:

Presidents (Outgoing) _____ (Incoming) _____

CLUB PRESIDENTS:

1. Information reported on the Club Information Form will be printed in the CFWC Procedure/Yearbook.
2. Following the election of new officers, the **outgoing Club President** is responsible to complete the Club Information Form, obtain the required signatures, **and shall deliver 5 copies to the District Financial Officer on or before the date required.** With the 5 copies of the Club Information Form, include one Club roster and a check payable to the District for the number of Federation members.

GFWC Dues: Current Number of **General** Members X \$15.00 = \$ _____

GFWC Dues: Current Number of **Juniorette** Members X \$10.00 = \$ _____

CFWC Dues: Current Number of **General & Juniorette** Members X \$ 5.00 = \$ _____

FEDERATION DUES SUBTOTAL -- AMOUNT DUE TO CFWC \$ _____

District Dues: Current Number of Members X \$ _____ = \$ _____

TOTAL AMOUNT TO BE SENT TO DISTRICT FINANCIAL OFFICER \$ _____

DISTRICT PRESIDENTS:

1. Dues for GFWC \$15 and CFWC \$5 for every member shall be payable on or before **May 15**.
2. Send one completed Remittance Form. You must include ORIGINAL signed Club Information Forms received from the Clubs, one Dues Check payable to CFWC. Mail to the CFWC Financial Secretary.
Include only 1 copy of this Club Information Form for each Club
3. Annual dues are due to CFWC on or before **May 15** and are delinquent **June 15**. If dues are not paid before **July 31**, club will not be included in the CFWC yearbook.