

# CFWC August 2021 Back to Basics



## Speaking and Listening Skills

Communicating your message clearly; Hearing what your members are telling you

**Tuesday, August 3, 2021 @ 10:00 AM**



## First Vice-President/Dean

Report writing / documentation; Proper Care and Feeding of the Chairmen

**Friday, August 6, 2021 @ 10:00 AM**

## Communications Bootcamp

Focus on the how to's of running a Communications Team. Topics to be taught are; website, PowerPoint, social media, writing articles, newsletters, and event photography.

**Saturday, August 7, 2021 @10:00AM**



## Administrative and Program Chairmen

Project ideas, disseminating information to committees, report writing resource

**Wednesday, August 11, 2021 @ 10:00AM**

## GFWC

Navigating the member portal

**Saturday, August 14, 2021 @1:00PM**



## Membership

New twists and turns. Ideas and suggestions.

**Tuesday, August 17, 2021 @ 1:00 PM**

## Continuity of Leadership rolls/Looking Ahead

Adapting to changes in Leadership roles and sharing your expertise with novice officers.

**Monday, August 23, 2021 @6:00PM**

