



# **CFWC FEBRUARY EXECUTIVE BOARD CALL**



**Sonesta Silicon Valley  
1820 Barber Lane, Milpitas, CA 95035  
February 23 & 24, 2024  
Barbara Briley-Beard, CFWC President**

Dear Members and Friends in Federation:

I am so excited to see everyone at the February Boards in 2024.

If you have never been to a Board meeting, hope you will try and come to this one. The journey continues and this will be my last Board meeting as your CFWC President, and I know we will all have a good time together as we learn and hear about the California State happenings.

Report writing will be over and the awards booklet will be in preparation for the CFWC State convention in May at the Holiday Inn in San Jose. We hope you will be able to attend the CFWC State convention also. Mary Sprague and Kathi McGraw are working hard on putting together a wonderful CFWC convention for all of us.

The Sonesta Silicon Valley Hotel has been newly remodeled in 2019 and Carol Lopez Lucey, your CFWC Meeting Planner and I spent the day there, touring the facilities, meeting rooms and personal rooms, tasting the meals, and we know it will all be to your liking. The room rates are \$119 plus state and local taxes, which is a big savings, as the meals are a little more this time. The rooms are very nice, and the meals chosen with care.

You will fly into San Jose Airport and the hotel is 4.5 miles from the airport, just 13 minutes away on the highway, so taxis won't be too expensive.

We are taking one day off this Board meeting, and the Finance Team and Membership Team will meet via Zoom before Friday. The executive Committee will meet Friday morning from 7:30 a.m. until 10:45 a.m.

There will be a workshop for you to enjoy with Joyce Opjorden, our CFWC Parliamentarian on Saturday afternoon. Joyce has been my Advisor, Friend and confidant in this administration and has helped me many times to stay on the right path, to be fair and kind and proper and always to follow the rules. Thank you, Joyce for your Leadership, in Parliamentary procedures that we all learn from.

Resolutions, Bylaws and Nominating Committee will all be meeting at this Board meeting. Please be prepared to come if you are on one of these committees. If you are going to run for an office with CFWC, please read the CFWC information, and submit your applications accordingly.

The meeting planners, Carol Lopez-Lucey, Mary Sprague and Kathi McGraw are all Past CFWC State Presidents, and we are so grateful to them for their knowledge and expertise. Please Thank them when you see them for taking such good care of us.

District First Vice Presidents will be reporting on "The Good, The Bad, and The Maybe" of a project or fund raiser, tea, or yard sale; change of meeting place, Gala event, membership program; etc. Be inspiring and get inspired! Reports make the Boards Fun and Interesting in telling and teaching us what you do, how you do it, and why you do it.

Dollars for Delegates is available for any member to assist them financially in attending board meetings and convention. Submit your Dollars for Delegates form to the CFWC Finance Team.

There will be information given on the 2024 convention named "Aloha" and with Mary Sprague and Kathi McGraw at the helm, we will have as much fun as we had last year and enjoy the rewards of your prior year's hard work.

Looking forward to seeing you all soon, and drive or fly safe to the Board meeting, as we continue to work together for the good of our clubs and districts and communities.

California is Blessed, Bright and Bold!

Love and Aloha,

Barbara

**Attendance is required for the following members.**

Elected and appointed officers for this administration.  
District Presidents or alternate members of their district  
District First Vice Presidents or alternate member of their district  
CFWC Program Chairmen: Administrative & Special Appointment Chairmen  
Past CFWC State Presidents

**Attendance:** It is the responsibility of all Executive Board members to attend the CFWC Meetings, remember to sign in. Please plan to check out no earlier than Sunday morning as we have contracted to fill a block of rooms through Saturday night.

**Absences:** If you can't attend the meeting, please notify: Gina Radocchio, Corresponding Secretary at [spiritedbootsie@yahoo.com](mailto:spiritedbootsie@yahoo.com)

Also notify the Officer assigned to your grouping below:

- Barbara Briley-Beard: [bbbins@hotmail.com](mailto:bbbins@hotmail.com): Officers, Administrative Chairmen & District Presidents
- Sonya Matthies: [shmatthies@verizon.net](mailto:shmatthies@verizon.net): Presidents, District 1st Vice Presidents & Program Chair
- Committee members: please contact your Committee Chairman if you are unable to attend.

**Area Meetings:** Area meetings will be open to all interested members on Friday afternoon.

**Reports:** The District 1<sup>st</sup> Vice Presidents will be reporting on **"The Good, The Bad and the Maybe"**  
What has gone right, wrong, and will we do it again?

**Attire:**

Thursday Meetings: Casual

Friday Evening: Comfortable After-Five

Saturday Day: Business Casual C

Saturday Evening: Comfortable After-Five

**Remember...**

Meeting rooms are chilly, bring a sweater or wrap.

**The Executive Board Business** meals are open to all Federation Members and Guests. Please invite club members to join us for any of the Friday or Saturday business meetings/meal functions to become acquainted with CFWC Leadership, Programs and Procedures.

**Airport:** San Jose Airport

**Hotel Information:** Sonesta Silicon Valley  
1820 Barber Lane  
Milpitas, CA 95035

**Reservations:** 408-456-1295 x/2217 Mon-Fri. 9:00am-3pm

**Group Link:** 02232024CFWC

**Reservation Link:** [CFWC Winter Board Meeting 2024](#)

**Hotel rate:** Double-Double Room or King Room \$119.00 plus

**Hotel reservations must be made by: February 1, 2024**

**Meal reservations must be received on or before: February 7, 2024**

**Parking:** \$10.00 per night

**All Attendees:** Please mail the enclosed Meal Reservation Form and your check for \$250.00 payable to CFWC). Meals and meeting are open to all CFWC members.

Kathi McGraw- Meal Reservations  
4584 Sherington Court, Cypress, CA 90630  
[Glenn.mcgraw@ca.rr.com](mailto:Glenn.mcgraw@ca.rr.com)

Guests wishing to attend individual meal sessions may contact Kathi for individual meal pricing:

**Dietary Restrictions:** If you have a medical or religious dietary restriction to which you must adhere, make sure to describe your restriction on the reverse side of your Meal Registration Form. Every attempt will be made to honor these requests. You will receive a special meal ticket at the Registration table in the hotel lobby. Present this ticket to your server to receive your alternate meal. Requests to omit certain food items due to taste dislikes are extremely difficult and cannot be accommodated (including alternative dessert items).

**Registration:** All meeting sessions include a meal. **CHECK IN AT REGISTRATION (LOCATED OUTSIDE MEETING ROOM). MEAL TICKETS FOR SPECIAL MEALS ONLY:** vegetarian, dessert, etc. **WILL BE AVAILABLE FOR THOSE MEALS REQUESTED.**

Those members not reserving meals may enter after the entire meal is served.

**Timekeeper:** In the interest of time, our Timekeeper at this meeting is Edie Seger. She will have warning signs to keep you informed of your time left to report. Reports are 3 minutes, unless otherwise informed by the President. If you are reporting at this meeting, please adhere to this limit and everyone will appreciate you! Motions are not timed; however, discussions may be limited.

**If you are reporting at this meeting, keep your report to 3 minutes and bring 3 copies to give to the Recording Secretary.**

Executive Board Meeting of  
GFWC California Federation of Women's Clubs  
Agenda, February 23-February 24, 2024  
(Subject to Change)

**Friday, February 23**

7:30-10:45 am	CFWC Executive Committee Meeting (closed meeting)	Douglas I
8:00-11:00 am	LEADS Workshop	Oak Creek
1:00-4:00pm	LEADS Workshop	Oak Creek

**CFWC Executive Board Meeting**  
11:00-4:00 PM  
Cypress III

Call to Order	Barbara Briley-Beard, CFWC President
Opening Remarks:	3 Minutes each
Inspirational Message	Eddie Seger, Inspirational Values & Timer Chair Pro Tem
Patriotic Message	Diane Waterhouse, Civic Engagement & Outreach Chair
Renewal of Pledge of Allegiance	Diane Waterhouse, Civic Engagement & Outreach Chair
America the Beautiful	Eddie Seger, Songleader
Welcome & Introductions	Barbara Briley-Beard, CFWC President
Welcome	Area A Vice President – Toni Lima Loma Prieta District President – Anne Cochrane
Welcome First Timers	Wendy Curran, CFWC Second Vice President
Correspondence	Gina Raddochio, CFWC Corresponding Secretary,
Meal Blessing	Eddie Seger, Inspirational Values & Timer Chair Pro Tem
Lunch	
Reconvene	
LEADS PRESENTATION Leads Candidates	Vicki Holden, Leadership Chair (3 Minutes)

Officer Reports: 3 Minutes each  
All Officers, please provide a copy of your Report to: CFWC Recording Secretary, Cindy Sanders  
Corresponding Secretary Gina Radocchio

Recording Secretary Cindy Sanders  
Approval of Minutes from September Executive Board Meeting  
Executive Committee Recommendations

Director of Finance Marsha LaRusso

Treasurer Jill Drescher

Financial Secretary Deborah Bushnell

Parliamentarian Joyce Opjorden

Area A 1<sup>st</sup> Vice President Reports (3 Minutes)

- Alameda Carol Crossett
- Loma Prieta Judy Yoakum
- Mt Diablo Deborah Latasa
- Redwood
- Shasta Kristi Betts
- Sutter Lois Fitzhugh

Announcements Mary & Kathi, Meeting Planner Pro Tem

4:00 P.M. Area Meetings: 45 minutes each

Open to All Attendees

- Area A: Toni Lima, Area A Vice President Douglas II
- Area B: Rosette Clippinger, Area B Vice President Cypress I
- Area C: BJ Addis, Area C Vice President Cypress II
- Area D: Lynne Youngstrom, Area D Vice President Douglas I

**CFWC Executive Board Meeting**

6:45 pm – 9:30 pm

Cypress III

Reconvene

Meal Blessing

Edie Seger, Inspirational Values & Timer Chair Pro Tem

Dinner

Program: 30 Minutes:

CFWC Membership Team

“A workshop to keep Members Interested in attending meetings”

Officer Reports:

(3 Minutes each)

All Officers, please provide a copy of your Report to: CFWC Recording Secretary, Cindy Sanders

- Area B VP Rosette Clippinger
- Area C VP BJ Addis
- Area D VP Lynne Youngstrom
- Area A VP Toni Lima

Area B 1<sup>st</sup> Vice President Reports

(3 Minutes)

- Foothill Libby Tabor
- San Gabriel Valley Terry Perkins
- San Joaquin Valley Deborah Gregory
- TAD Shirley Lorraine
- Yosemite Cathie Hollins

Chairmen's Reports: (3 minutes)

Program

TBA

Announcements

Mary & Kathi, Meeting Planner Pro-Tem

**Committee Meetings  
Saturday, February 24**

8:00-11:00	LEADS Workshop	Oak Creek
9:00-10:00	District Presidents & Barbara Briley-Beard (closed meeting)	Cypress II
9:00-10:00	District Deans & Sonya Matthies (closed meeting)	Douglas I
9:00-10:00	Resolution Committee Meeting	Cypress I
9:00-11:00	Bylaws Committee	President's Suite
10:00-11:00.	CFWC Chairmen & Sonya Matthies (closed meeting)	Douglas I
10:00-3:00	Nominating Committee	Cypress I

**CFWC Executive Board Meeting  
11:45 AM – 3:15 PM  
Cypress III**

Reconvene

Meal Blessing Edie Seger, Inspirational Values & Timer Chair Pro Tem

Lunch

LEADS Candidates Speech Vicki Holden, Leadership Chair

Committee Reports:

(5 Minutes each)

- Bylaws Joyce Opjorden, CFWC Parliamentarian
- Communications Sonja Hulst, CFWC Communications Chair
- Resolutions Linda Koontz, Resolutions Chair

Area C 1<sup>st</sup> Vice President Reports (3 Minutes each)

- Los Cerritos Laura Oropeza
- Marina Angie Waller
- Orange Colleen Janssen
- Sierra-Cahuenga Debbie Pietraszko

Chairmen's Reports: 3 Minutes each

Officer Reports: 3 Minutes each

All Officers, please provide a copy of your Report to: CFWC Recording Secretary, Cindy Sanders

2nd Vice President Wendy Curran

1st Vice President Sonya Matthies

Mini Workshop (20 Minutes)

Parliamentary Procedures Joyce Opjorden, Parliamentarian

Announcements Mary & Kathi, Meeting Planner Pro-Tem



3:15-4:15

Convention Meeting  
Oak Creek  
Mary Sprague & Kathi McGraw, Co-Chairmen,  
District President from Areas A&B, Convention Committee, Executive Committee

**CFWC Executive Board Meeting**  
**6:00PM 10:30 PM**  
**Cypress III**

Meal Blessing Edie Seger, Inspirational Values & Timer Chair Pro Tem

Dinner

LEADS Presentation Vicki Holden, Leadership Chair

Area D 1<sup>st</sup> Vice President Reports 3 minutes)

- DeAnza Mickie Reed
- Palomar Rose Teding
- San Bernardino Joanne Miller
- Southern Karen Reed

Chairmen's Reports: (3 Minutes)

Committee Reports: (5 Minutes)

- Convention Report Mary Sprague, CFWC Co-Convention Chair  
Kathi McGraw, CFWC Co-Convention Chair
- Bylaws Joyce Opjorden
- Resolutions Linda
- Nominating Doris

CFWC President's Report Barbara Briley-Beard

Program TBA

Resolutions of Gratitude Linda Koontz,

Announcements Mary & Kathy

Recite The Collect Wendy Curran, CFWC 2<sup>nd</sup> Vice President

Let there Be Peace on Earth Edie Seger, Songleader



## Menu for Board Meeting

### **Friday Lunch**

½ Garden Salad & ½ Country Classic Sandwich (turkey)

Coffee/tea, Iced tea,

Cookies

**Vegetarian:** Veggie Sandwich

### **Friday Dinner**

Chicken Mushroom Marsala, rice pilaf, vegetables

Caesar Salad

Dessert: Cheesecake with berry compote

Coffee/tea, Iced tea

**Vegetarian:** Vegetable Lasagna (no pasta just veggies)

### **Saturday Lunch**

½ Minestrone Soup & ½ Spinach Salad

Coffee/tea, iced tea

Brownies

**Vegetarian:** Same

### **Saturday Dinner**

Roasted Chicken Breast, roasted garlic potato puree, vegetables

House Salad

Coffee/tea, Iced tea

Chocolate Mousse Cake

**Vegetarian:** Eggplant and ratatouille Lattice

**Meal Prices \$250.00 by check made payable to CFWC and sent to**

**Kathi McGraw  
4584 Sherington Court  
Cypress, CA 90630**



**MEAL RESERVATION FORM**  
**CFWC State Board Meal Reservation Form**  
**February 23 & 24, 2024**

Please make your check payable to CFWC and mail with this form to: Kathi McGraw, 4584 Sherington Court, Cypress, CA 90630

Name \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Position \_\_\_\_\_ District \_\_\_\_\_

Arrival Date/Time \_\_\_\_\_ Is this your first Board Meeting? \_\_\_\_\_

Please state name of roommate: \_\_\_\_\_

**Deadline is February 15, 2023**

**Friday Lunch**

Salad & Sandwich \_\_\_\_\_  
Vegetarian Veggie Sandwich \_\_\_\_\_

**Friday Dinner**

Chicken Mushroom Marsala \_\_\_\_\_  
Vegetarian Vegetable Lasagna \_\_\_\_\_

**Saturday Lunch**

Soup & Sandwich \_\_\_\_\_  
Vegetarian Same \_\_\_\_\_

**Saturday Dinner**

Chicken Breast \_\_\_\_\_  
Vegetarian Eggplant & Ratatouille Lattice \_\_\_\_\_

Total Meal Package \$250.00

Check # : \_\_\_\_\_

Dietary Requests (after reviewing dietary requests information on page 3) note your request on reverse side of this form. Individual preferences cannot be accommodated!

All guests at meal functions must have a reservation. For individual meal prices please contact Kathi McGraw,