



California Federation of Women's Clubs
Member, **General Federation of Women's Clubs, International**



Memorandum

Date: July 1, 2026
To: CFWC District Presidents
From: CFWC Finance Committee
Subject: Dues Paying Procedures, District Liability Insurance, Forms, Etc.

A. Our most pressing question is "When are Dues Due?" The following is the answer.

- ❖ Dues are paid in April at the District Convention when the Club turns in the CFWC Club Information/Data Blank each year.
- ❖ The Club must send the dues for the late paying and new members to the District in a timely manner until **July 15 each year to be counted for your reports.**
- ❖ Please remit dues **after July 15** to the District for any late paying or new members each month **until December 1st.**
- ❖ **After December 1st,** do not send dues to CFWC. You may wish to check with your district to see if they will hold the dues for you and then include them on the next Club Information Form (Data Blank) at the District Convention.
- ❖ Any dues received by CFWC **after the 15th of December will be returned to the District.**
- ❖ **Clubs** pay GFWC \$15.00, CFWC \$5.00, and District dues per member.
Junioresses pay GFWC \$10.00, CFWC \$5.00, and District dues per member.
- ❖ District Presidents/Treasurers are asked to send all Club Information Forms by June 1st. **Any Club not paid by July 31st will not be in the CFWC Yearbook.**

B. As a District in the CFWC, the Liability Insurance coverage is from August 10, 2025, to August 10, 2026. The cost of this coverage is apportioned according to your District membership size. You will receive a letter from the Director of Finance requesting prompt payment.

Small District	1 – 399 Members	\$ 85.00
Medium District	400 – 699 Members	\$ 100.00
Large District	700 and Over	\$ 115.00

C. All forms can be found on the CFWC website under “Forms”. Also, check under “Resources” for additional Raffles and Tax Filing information.

The Finance Committee is here to help Clubs and Districts. Please contact us with your questions or concerns. Thank you.

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Attachments:

- a. Club Information Form Data Blank 2024
- b. 2024 Dues Remittance Form
- c. CFWC 2024-2026 Affiliate Form
- d. Remittance Form for Donation to a CFWC Fund
- e. District Responsibility for Paying Member Dues
- f. Raffle Requirements 2022
- g. Forms a 501(c) (3) Tax Exempt Organization is Required to File
- h. Dollars for Delegates Application